**PROTECTION AND PERMANENCY TRANSMITTAL LETTER, 15-02**

**TO:** Service Region Administrators

 Service Region Administrator Associates

 Service Region Clinical Associates

 Regional Program Specialists

 Family Services Office Supervisors

**FROM:** Tina Webb, Assistant Director

 Division of Protection and Permanency

**DATE:**  January 30, 2015

**SUBJECT:** Transition Planning for Youth with Disabilities

The purpose of this transmittal letter is to inform staff of changes to [SOP 4.29.2 Transition Planning for Youth Aging Out of OOHC or Extending Commitment](https://manuals.sp.chfs.ky.gov/chapter4/12/Pages/4292TransitionPlanningforOOHCYouth.aspx) relating to youth with disabilities. A youth with a diagnosis of developmental or intellectual disability has the right to voluntarily extend their commitment; however, it is not within the Cabinet’s authority to mandate these youth to participate in extension of commitment services. Additionally, because the needs of disabled youth are outside of the job scope for Independent Living Coordinators, it was determined that the SSW would be responsible for the development of the transition plan for youth who meet these criteria. These changes are reflected in SOP 4.29.2. In order to assist workers in creating transition plans that are appropriate for this population, the [Transition Flow Chart-Youth with Disabilities](https://manuals.sp.chfs.ky.gov/Resources/Related%20Resources%20Library/Transition%20Flow%20Chart-Youth%20with%20Disabilities.docx) has been created and posted to the [Related Resources](https://manuals.sp.chfs.ky.gov/Resources/Pages/relatedResources.aspx) browser on the SOP manual website.

If you have any questions regarding these revisions, please contact:

Tina Hagenbuch, Out of Home Care Branch Manager

Tina.hagenbuch@ky.gov

(502) 564-6852, ext. 3577